

尊敬的各位校友，

每谈到 COPA，我们首先想到的是我们海外石油校友会这个团结友爱，奋发向上的大家庭。我们校友会是由我们早期来美国的石油行业的前辈们自发成立的一个非赢利性组织，校友会的宗旨之一就是服务社区，奉献社会，其目的就是通过一定的义工活动，改善我们社区的环境，服务当地的居民，塑造我们校友会的美好形象。过去，我们曾多次在 Food bank 做过义工，每次都受到了当地工作人员的高度认可和好评。今年秋天的义工活动与以往大不相同，我们将第一次穿上我们 COPA 自己的义工衫，以一个崭新团队的形象出现在公众面前，与休斯顿 Arboretum Nature Center 的工作人员一起去完成一个长达三个小时的环保绿化项目。这将是一次非常有趣的室外义工活动。通过本次活动，我们可以结交新朋友，扩大我们的社交网络，提高劳动技能，增强团队合作精神和服务社会的意识，同时还可以让我们拥有更健康的体魄。欢迎大家积极参加，我们期望至少 30 多名校友的参与。另外，如果您家中有十四岁以上的高中生，我们也非常欢迎他们和我们一起参与这次活动，这应该是一次不错的义工机会。

如果您计划参与此次义工活动，请通过我们的微信或邮件回复报名，**请注明姓名，人数，如果有孩子，请注明年龄**。报名截止日期为 9 月 12 日晚 6:00。详细的活动信息请见下页。殷国强是这次活动的协调员，大家有什么不清楚的问题，请通过如下联系信息随时与他联系。另外，如果参加者都是成人（满 18 岁以上），每人只需要打印和填写一份“Short-term Volunteer Form”即可。若有孩子参加，我们要求孩子至少十四岁，请让孩子填写上表，同时请您帮助填写“Parent / Guardian Consent Form”。填写好的表格请于活动当天携带并交给当时的工作人员。

请参照着装要求穿戴。我们鼓励大家穿上 COPA 自己的 T-恤衫。COPA 经过精心设计定做 T-恤衫每件 10 美元（此价格专门对做义工的校友，价格优惠 50%），可当场购买。考虑到天气炎热，我们会准备一些瓶装水，但帽子，太阳镜，防晒霜请自备。

校友们，COPA 的发展离不开我们每一个人的共同努力，你的参与就是对我们最好的回应。我相信，有我们 600 多校友的大力支持，我们此次活动一定会取得圆满成功。

再次感谢大家！

殷国强

2015-2016 COPA Director -Volunteering

邮件：[gqyin2008@gmail.com](mailto:gqyin2008@gmail.com)

电话：(713) 837-6028



# 2015 COPA 秋季义工活动详细信息



## What:

COPA 2015 Fall Volunteer Project

## When:

9:00 am-12:00pm, September 19, 2015, Saturday

## Who:

Our COPA Volunteers, ~ 30 [14 years & older] people expected

[www.copaus.org](http://www.copaus.org)

## Where:

**Houston Arboretum & Nature Center**

GPS Address: 4501 Woodway Drive, Houston, TX 77024

For map: <http://www.schmap.me/houstonarboretum/>

Google map: <http://maps.google.com/maps?daddr=4501+Woodway+Drive,+Houston,+TX>

## **Parking:**

Park in Arboretum parking lot directly in front of building. Do not leave valuables in vehicles. If the parking lot is full, please park in the satellite parking area located ¼ of a mile east of the Arboretum. Please car pool if at all possible.

## **Proposed Schedule of Events:**

9:00 a.m.	Arrive at the Houston Arboretum & Nature Center & gather in front of building, we will direct you to the registration area! Welcome, Project Overview, Safety Reminders by HANC staff Pick up tools, PPE [personal protection equipment] and head to project area Rest and Water Breaks as needed through morning
11:45 a.m.	Gather tools and equipment and bring back to building.
12:00 p.m.	Volunteers depart

## **Description of Project:**

COPA will work *with* Houston Arboretum staff on a conservation project on the Arboretum grounds. Your volunteers will assist with the removal of understory plant species on our trails and grounds. This project is important in restoring the ecological health of our nature sanctuary as this shrub layer is often invasive species which degrade the habitat value for our other plant and animal species. Your team of volunteers will use loppers to remove these plants in an area selected by our conservation crew. The Houston Arboretum & Nature Center is a 155-acre non-profit, nature sanctuary with a total of 5+ miles of walking trails through forest, meadow and wetland habitats. For more information, call 713-366-0375.

## **Dress requirements:**

**Closed heel/toe shoes are required**, work boots or sturdy leather sneakers are suggested. Wear clothes that can get dirty and are weather appropriate. Optional items for personal comfort: hat, sunscreen, sunglasses & water bottle. For safety reasons, no headphones/ear buds, mp3 players, etc. are allowed. Gloves and tools will be provided. **COPA members are encouraged to wear our COPA Member T-shirt.**



## Short-term Volunteer Form

Today's Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

### **Emergency Contact Information:**

Emergency Contact Name: \_\_\_\_\_ Relation: \_\_\_\_\_

Contact Phone Number(s): \_\_\_\_\_

Physician: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Medical conditions / Allergies that we should be aware of? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### **Minors participating: No: \_\_\_\_\_ Yes: \_\_\_\_\_ Please complete the following:**

Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Medical conditions / allergies? \_\_\_\_\_

Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Medical conditions / allergies? \_\_\_\_\_

By submitting this form, I certify that all of the above participants registered are in good health and agree to indemnify the Houston Arboretum & Nature Center for all claims arising in connection with volunteer activities performed by the above listed participants without limit and regard to cause thereof or the sole, joint, or concurrent negligence of any parties including the Houston Arboretum & Nature Center. I also agree that by submitting this form I give permission for all the participants registered to be videotaped or photographed for use in Houston Arboretum & Nature Center publications, news publications or broadcasts or on the Houston Arboretum & Nature Center website.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## **Parent / Guardian Consent Form for Youth Volunteers**

### **[Required for volunteers under 18 years of age]**

I hereby consent to the participation of my son/daughter/minor in my care \_\_\_\_\_  
in the volunteer program at the Houston Arboretum & Nature Center. I understand that as a volunteer my child will be working to promote the Nature Center's mission in a variety of ways: including work with education and / or conservation programs. I hereby give my permission for them to serve in this capacity and understand that their services are donated and that they will receive no monetary compensation for services contributed.

In the event of an accident or sudden illness, I authorize the Houston Arboretum & Nature Center to use local emergency services to secure proper medical treatment for my child. By submitting this form, I certify that my child is in good health and agree to indemnify the Houston Arboretum & Nature Center for all claims arising in connection with volunteer activities performed by my child without limit and regard to cause thereof or the sole, joint, or concurrent negligence of any parties including the Houston Arboretum & Nature Center. I also give permission to use my child's name or photograph for education and public relations purposes related to the Houston Arboretum & Nature Center.

Following is a list of health conditions / allergies that might require special consideration for my child's participation in the volunteer program at the Houston Arboretum & Nature Center:

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Name of parent / legal guardian (please print) \_\_\_\_\_

Signature of parent / legal guardian \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

Home/cell phone number: \_\_\_\_\_

Work phone number: \_\_\_\_\_

Emergency phone number: \_\_\_\_\_

### **Thank you for supporting your child's volunteer efforts.**

If you have any questions regarding the volunteer program at the Houston Arboretum & Nature Center, please feel free to contact Lynne Hester, Volunteer Programs Manager at 713-366-0375 [direct] or 713-681-8433 [main] or by email at [lhester@houstonarboretum.org](mailto:lhester@houstonarboretum.org).